



## GERMANY Federal Ministry of Education and Research- BMBF

Before a consortium submits a complete application, German applicants are advised to contact the National Contact Point. The eligibility who may apply and which costs are eligible should be examined. Furthermore, German applicants are recommended to read the German call text in the Federal Gazette "Bundesanzeiger" ([www.bundesanzeiger.de](http://www.bundesanzeiger.de)).

### Eligibility

Research proposals may be submitted by German (based in Germany)

- Research institutions,
- Universities and
- SMEs

In specific cases, research institutions that receive basic funding from the Federal Government or the Länder can receive funds to cover extra expenditure in addition to their basic financing.

- In case of **private research entities (SMEs)** only 50% of the project-related costs are eligible. According to BMBF principles, at least 50% of the project-related and fundable costs should be financed through own resources.
- In case of **public research institutes** 100% of the eligible project-related costs can be funded.

In general, funding is limited to a maximum of 100,000€ and a duration of 36 months.

### Funding modalities

For researchers funded by the German Federal Ministry of Education and Research, the funding is limited to:

#### Mobility:

- 1) For German scientists:
  - Flights: economy class flight
  - Train journey: 2<sup>nd</sup> class
  - Visa costs
  - Transfer to and from the airport/ train station (train ride 2nd class / public transport): on real costs upon presentation of a receipt
  - Living expenses are eligible based on the country specific daily rates ( see [http://internationales-buero.de/media/content/Tagespauschalen\\_neu.xls](http://internationales-buero.de/media/content/Tagespauschalen_neu.xls)).
  
- 2) For project partners from Cambodia, Lao PDR and Myanmar:

In exception of Cambodia, Laos and Myanmar, all partner countries cover the costs for their participants based on their respective national regulations.

The travel costs for researchers from Cambodia, Lao PDR and Myanmar to Germany can be covered. In well-justified cases also the travel to other partner countries can be covered.

(for basic conditions see **Funding of Researchers from Cambodia, Lao PDR and Myanmar**). The same rules as for travel of German researchers apply.

## Workshops

### 1) in Germany:

Expenses for the organisation and implementation of scientific events (including invitation of external experts):

- room rent
- all costs necessary for the implementation of the conference/workshop
- publications
- travel costs and accommodation for external experts based on the regulations above.

The costs for the event have to be requested by the project partner in the hosting country.

Please note that daily subsistence allowance is never covered for participants of workshops or conferences.

### 2) in Cambodia, Lao PDR and Myanmar:

In principle the hosting country of a workshop covers the costs. An exception can be made for Cambodia, Lao and Myanmar. If a researcher from these countries organises a workshop in his country, the costs can be included in the budget of the German partner if the conditions in section **Funding of Researchers from Cambodia, Lao PDR and Myanmar** are fulfilled.

Please note that daily subsistence allowance is never covered for participants of workshops or conferences.

**Research materials and small-scale research equipment (no basics, e.g. Computer hard- or software, office supplies, etc.):** only on a limited scale and if its need is demonstrated.

**Personnel costs:** personnel to carry out scientific activities or research  
Project related expenditures / costs for student and / or scientific personnel (max. TVöD EG 13) are subsidized up to 36 person months.

### **Indirect costs: Overheads**

Overhead costs are eligible depending on the type of institution as well as on the respective accounting system.

Universities (public/non-public) and university hospitals (regardless of their legal status) can apply for a lump sum of 20% (Projektpauschale) of the requested funding for research projects. It is conditioned that the indicative overall financial plan includes cost categories such as personnel, awarding contracts, rents and/or investments. The Projektpauschale / lump sum has to be included in the maximum funding of 100.000 Euros.

### **Funding of Researchers from Cambodia, Lao PDR and Myanmar**

German researchers can use up to 20% of the budget they apply for to support partners from the above mentioned countries (travel and workshops). The condition is, that these partners guarantee that they can contribute the work effort on the project (personnel costs) in-kind with a Letter of Commitment.

### **Additional national eligibility criteria for the proposal beyond the general criteria in Terms of Reference of the Joint Call**

The basis for calculating the grants for universities, non-university research institutions and similar institutions is the eligible project-related expenditure (in the case of the Helmholtz Centres and the

Fraunhofer Gesellschaft [FhG] the eligible project-related costs) which can be individually funded up to a maximum of 100 percent.

In the case of research projects at higher education institutions (public and private) and teaching hospitals (irrespective of the legal form), a flat-rate grant amounting to 20% of total expenditure will be awarded in addition to the eligible expenditure. It should be noted that the project flat rate grant is already included in the above-mentioned maximum grant amount of 100,000 Euros.

Grants for commercial companies will be calculated on the basis of the eligible project-related costs, up to 50% of which can, as a rule, be covered by government grants, depending on the project's relevance to application. The calculation of the respective rate of funding must take account of the provisions governing de minimis aid and the General Block Exemption Regulation (GBER/AGVO). The GBER (AGVO) allows various additional payments for small and medium-sized enterprises (SMEs) which could in some circumstances lead to a higher rate of funding.

Research establishments that are financed jointly by Bund and Länder can (in addition to their basic funding) only obtain funding for their additional expenses under certain circumstances.

#### **Submission**

In case of a positive evaluation of the research proposal German applicants will be asked to hand in an official application through the easy online webtool which is subject to final approval.

#### **For more information, please contact:**

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